

# South Coast Pigeon Federation Incorporated



President: **Jeff Sheppard**

Secretary: **Stephen Saywell**

*Protect these Birds*

## SCF Annual General Meeting

9<sup>th</sup> February 2019.

Towradgi Pigeon Club

1:00pm

**Record of attendance:** Graham Aston (visitor), D Armstrong, plus 40 members on signed attendance sheet.

**Apologies:** D Bainbridge, T Gasseling, J Cook, L Louth, W Glover

Meeting opened by President:

**Vale:** Angela Pianna, Marilyn Saywell

### Meeting :

Minutes of previous AGM (Feb 2018) read to the meeting.

*moved D Louth, seconded P Clarke that minutes of previous AGM be accepted as a true copy.*  
*Carried.*

### President's Report : **Jeff Sheppard** (verbal)

J Sheppard thanked all for attending, thanked Committee for their efforts in 2018 and detailed contribution by individual committee members. Thanked Kathy and Paul Breeze for their efforts over the years. Thanked Col Hedley for compiling the SCF audit report. Issues with finding driver and liberator in 2018 were overcome and looking forward to 2019. Rota vaccine available soon. LDC contributing. SPF will look to come on board with SCF and this should minimise costs to individual flyers. Mentioned Sutherland may wish to fly with us in 2019 - a topic for further discussion.

### Financial Report : **Steve Saywell** - Secretary- Treasurer

South Coast Pigeon Federation Balance Sheet as at 31st Dec, 2018						
Cheque A/C Opening Balance 1 January	2018				2017	2016
	\$16,926.92					
Income	Combined A/C's	Cheque Account	D/Card Account	Petty Cash	38,986.20	43,330.86
Funds Transfer			\$8,000.00	\$800.00		
Fed Fees		\$8,422.00			\$1,964.00	\$9,454.00
Freight		\$34,589.30				\$37,419.19
Toss Money		\$680.00				\$3,449.00
SCF Life Rings		\$6,120.80			\$5,408.40	\$7,041.60
Driver /Liberator refund		\$210.00				\$16,950.00
Sponsorship		\$1,000.00				\$600.00
Bank Interest	\$3,255.18	\$3,249.13	\$6.05			\$6.40
PMV Vaccine					\$4,034.00	\$3,570.75
Stray Return						\$520.16
Combines		\$18,776.25				\$27,583.00
Presentation		\$2,840.00				\$2,870.00
Out of Area Ring Transfers						\$95.20
Miscellaneous		\$370.01				
\$10 Ring Race					\$1,650.00	
Transfer ANZ account closure		\$13,065.82				
<b>Total Income</b>		<b>\$89,323.31</b>	<b>\$8,006.05</b>	<b>\$800.00</b>	<b>\$13,056.40</b>	<b>\$93,219.30</b>

Expenditure	2018				2017	2016
Funds transfer to Debit Card account		\$8,000.00				
Funds transfer to Petty Cash		\$800.00				
Funds transfer - ANZ account closure		\$12,937.62				
Truck registration		\$1,045.00				
Road Tolls		\$1,350.00				
Transport, Tolls, Rego, G Slip, etc					\$3,898.91	\$4,524.19
Truck Maintenance and Repairs		\$2,293.10			\$912.00	\$12,839.76
Fuel	\$10,118.19	\$5,333.60	\$4,134.59	\$650.00	\$76.40	\$7,837.53
SCF Phones	\$873.98	\$801.98		\$72.00	\$383.75	\$1,305.38
Computer Purchase / SCF Web Page					\$564.00	\$1,250.90
Bank Fees	\$74.20	\$56.00	\$18.20		\$244.00	\$461.75
Insurances, Voluntary Workcover, EPA		\$4,386.00			\$1,161.80	\$2,678.28
PMV Vaccine					\$4,014.08	\$3,409.68
Charity Donations		\$3,185.00			\$1,500.00	\$6,050.00
SCF Life Rings		\$1,400.00			\$995.00	\$1,350.00
Trophies		\$452.30				\$1,150.69
Driver /Liberator Expenses	\$13,272.00	\$13,200.00		\$72.00		\$16,950.00
Accommodation	\$3,492.60	\$262.60	\$3,230.00			
Admin /Committee Expenses					\$433.99	\$1,131.90
Refunds					\$5,289.85	\$715.80
Honorariums 2017		\$750.00				
Honorariums 2018		\$3,200.00			\$1,500.00	\$3,000.00
Combine Prizemoney		\$17,878.86			\$633.00	\$25,311.00
SCF Presentation		\$4,337.50				\$4,920.00
Tassie Expenses						\$1,110.92
SCF Long Dist Comm Start up						\$1,000.00
Barnetts Strays					\$326.00	\$486.18
SCF Presentation Refund						\$80.00
Miscellaneous	\$604.27	\$358.66	\$241.66	\$3.95		
<b>Total Expenditure</b>		<b>\$82,028.22</b>	<b>\$7,624.45</b>	<b>\$797.95</b>	<b>\$21,932.78</b>	<b>\$97,563.96</b>
SCF Account Reconciliation		\$24,222.01	\$381.60	\$2.05		
IMB Account Closing Balance		\$24,740.01	\$381.60		\$16,926.92	\$38,986.20
Less Unpresented Cheques	\$518.00	\$24,222.01				
<b>Outstanding Funds</b>						
Charity sale		\$400.00				
SCF Combines		\$35.00				
Fees		\$256.50				
Long Distance Committee A/C					\$3,181.00	\$4,010.00
IMB Debit Card Balance		\$381.60			\$128.20	\$128.20
Roam Account Balance		\$102.68			\$34.72	\$34.72
Petty Cash on Hand		\$2.05				
Term Deposit - NAB		\$120,000.00			\$120,000.00	\$105,102.14
<b>Net Federation Funds</b>		<b>\$145,399.84</b>			<b>\$140,270.84</b>	<b>\$148,261.26</b>
Annual Operating Outcome		\$5,129.00			-\$7,990.42	\$2,561.31
We herby certify that the above statement represents a true and accurate account of the South Coast Pigeon Federation Inc's financial transactions made during 2018 and its financial position at 31 December 2018.						
Stephen Saywell - SCF Secretary - Treasurer 2018			Colin Hedley - Auditor - February 2019			
<b>Liabilities at 31 December 2018</b>						
Unpresented Cheques	25948079	\$18.00				
	25948093	\$205.00				
	25948097	\$295.00				
IGBF Sales for 2019	628 rings	\$3,140.00				
<b>Total</b>		<b>\$3,658.00</b>				

SCF Asset Register for 2018			
Asset	number	2018	2017
GPS Units	2	\$100.00	\$150.00
GPS Navigator	1	\$100.00	
Truck		\$10,350.00	\$11,500.00
Baskets	143	\$6,750.00	\$7,500.00
Laptops	3	\$500.00	\$1,250.00
Projector	1	\$100.00	\$150.00
Printers	3	\$75.00	\$100.00
Trailer	1	\$3,500.00	\$3,800.00
Stock	25 mugs	\$150.00	\$150.00
<b>Total</b>		<b>\$23,643.00</b>	<b>\$26,617.00</b>

Moved P Breeze, Second P Clarke that the financial report be accepted. Carried.

**Audit Report** - presented by Col Hedley.

### **Purpose of the Audit**

The purpose of the Audit is to objectively assess the adherence and level of compliance by criteria required to effectively operate the SCF Inc. of NSW; namely 2. *Audit Criteria* below. In addition, the audit aims at examining any area of potential improvement or any inconsistencies in order to propose corrective or proactive actions. It is also the Auditor's responsibility to express an unbiased opinion on the financial statements and include any suggestions to non-compliance issues that may arise due to the audit.

### **1. Audit Criteria**

The Criteria by which the Audit was carried out is contained within aspects currently pertaining to South Coast Federation Inc. of NSW namely :

- SCF Racing By-Laws
- Model Rules 2007
- SCF Code of Conduct
- Sub-Committee Protocol
- Liberation Protocol

### **2. Scope of the Audit**

The Audit conducted was that of the South Coast Federation Inc. of NSW and covered the following boundaries:

- Financial Transactions
- Organisational Requirements
- Information
- Requirements and Compliance

### **3. Audit Summary**

#### **a. Financial Transactions**

Information was gathered from the SCF's Income and Expenditure transactions, Debit Card transactions as well as monthly statement details and receipt stubs. The accounts have been reconciled with the SCF Treasurer's receipt book, the SCF Charity Receipt book, miscellaneous receipts and Bank statements. A thorough review of all this information was carried out in a fair and accurate method, verifying and cross referencing account details to ensure there were no major errors or fraud.

The Treasurer prepared a comprehensive Income and Expenditure Sheet together with a financial Balance Sheet. The Balance Sheet reflects the current net financial position of the South Coast Pigeon Federation Incorporated as at the 31<sup>st</sup> December 2018.

The following points should be noted:

- The SCF total bank balance had increased from \$140,270.84 in 2017 to \$145,108.34 in 2018. This is an increase of \$4,837.50. This is a modest increase in funds and is marginally better than the national CPI of 2.5% (the increase of \$4,837.50 is represented

by an increase of 3.44%); therefore, while the funds are healthy, the increase is keeping our basic cash position steady compared to the real dollar value at this stage.

- All account keeping records for 2018 were found to be true and accurate where financial records were kept in a meticulous method which allowed for easier verification of all transactions.
- The presented Balance Sheet indicates the SCF is in a good recovery mode after having incurred a financial downward trend, Income verse Expenditure, in 2017 and 2016. At the conclusion of 2018, the SCF Inc. is in a financial trending recovery position heading into 2019.

#### **b. Organisational Requirements**

All Federation committee positions were filled as required, with each executive position carrying out their respective duties for the running of the SCF Inc. for 2018. The 2018 Fed Committee ensured aspects pertaining to Race Rules, Model Rules, Code of Conduct and Protocols were adhered to for the year 2018. This was evident by the way in which the Fed Committee meeting minutes were recorded and distributed with relevant information contained within the distributed minutes.

#### **c. Information**

The main set of information pertinent for the general membership was the monthly Fed Committee Meeting minutes. These minutes were clear and concise and distributed in a timely manner. They gave a full understanding of Income and Expenditure, all correspondence received and sent as well as General Business relevant to the running of the Fed.

A noteworthy piece of information coming from the Committee minutes (July minutes) was the formation of a list of duties and procedures for the liberator and driver. These procedures are not only for the care and comfort of the birds, they also illustrate the way in which the side curtains and straps need to be secured in order to prevent potential damage. Other aspects of these procedures also help prolong the life of the Fed truck and incidental equipment associated with it. This type of information ("*Liberator and Driver Guidelines*") is not only good for the birds it's also financially beneficial to all Fed members by helping to reduce/prevent unnecessary and costly repairs.

A secondary but also major source of information is the use of the Online Race Results. This form of online information and race results is extremely well accepted and most informative with all participants having their results published online within a relatively short period of time. There is a number of incorrect data being submitted when inputting Combine entry numbers. Most combines have a maximum limit that can be entered (a special tick box) and in a number of cases (JCYBN, Premier Stakes, JGYBD) some clubs' data being input reflects the total number of birds a flyer has sent rather than the number entered in that particular combine. People need to be more astute when entering data. The incorrect data portrays a false entry number and can be quite misleading especially to people outside the SCF who access and check our results.

#### **d. Requirements and Compliance**

- **Requirements**

Requirements pertaining to the running of the SCF Inc. for 2018 were fulfilled. These items included truck maintenance, basket maintenance which also involves feed and water troughs plus the care of basket mesh grates. Another important incidental necessity was the birds Feed Supply on the truck and the birds drinking water. These incidentals may seem insignificant but they are essential for the care and racing of the pigeons; jobs that are necessary and were well carried out. The more important commodities, which include the truck and baskets, were kept in good working order to allow uninterrupted racing.

There appears one requirement that hasn't regularly appeared in the Committee minutes. The Long Distance Committee was requested at the March meeting to supply a monthly financial statement. There is only one recorded meeting where this has occurred; August minutes. The absence of an end of year LDC financial statement leaves a gap in the Gross Fed Surplus figures in the SCF Federation Balance Sheet.

- **Compliance**

There is one compliance issue that appeared.

- **The Honorarium for SCF Ring Secretary.** This was disclosed in the November 2018 Fed Committee Meeting minutes. It would be classed as a **minor** non-compliance and is easily rectified at an appropriate meeting.

Auditor's reason to (officially) include the SCF Ring Secretary amongst Honorarium recipients :

The purpose of an honorarium payment is to recognise the effort and the consuming time needed to carry out a particular role. An anomaly in the honorarium payment that suits all the requirements just mentioned is the position of SCF Ring Secretary but it is not listed in the SCF Inc. of NSW rules as an honorarium payment.

**Suggestion:** Officially include the SCF Inc Ring Secretary role as part of the Honorarium as set out in the SCF Racing By-Laws

#### **4. Audit General Overview**

The overall outcome of the audit indicates the SCF Inc. of NSW filled the necessary requirements to function in a proper manner. The criteria under which the SCF Inc. is governed was adhered to and the boundaries by which the SCF Inc. operates were accomplished. The financial situation of the SCF Inc. of NSW is in a firm position with commodities and assets that add to the Fed's current stable financial position. The 2018 Fed Committee should be commended for the way in which the financial position has ended. The previous two years 2017 and 2016 saw an Income to Expenditure loss of 59.53% and 4.45% respectively. The 2018 Income to Expenditure saw a modest gain of 8.82%. The financial position of the SCF Inc. at the end of 2018 is that of a financial trending recovery heading into 2019 where the funds are healthy and the recovered positive increase of Income to Expenditure ratio is keeping our basic cash position steady compared to the real dollar value at this stage.

The presented Balance Sheet reflects the Net Federation Surplus instead of a Gross Surplus. This is due to the lack of the Long Distance Committee's end of year financial statement having not been supplied.

There was one non-compliance issue that appeared; the area relating to Honorariums. This non-compliance issue can and should be addressed by officially including the SCF Inc Ring Secretary role as part of the Honorarium as set out in the SCF Racing By-Laws. This should be done at an appropriate meeting to make it binding as part of the SCF Racing By-Laws.

### **Disclaimer<sup>1</sup>**

It was my responsibility as auditor to express an unbiased opinion on the financial statements and include any suggestions to non-compliance issues that arose due to the audit. It is not my intent to criticise any shortcomings with regards compliance issues but rather draw attention that these issues may be addressed.

AUDITOR-----Colin Hedley

*A question arose from the floor re LDC committee financial reporting - P Clarke explained reasoning behind lack of financial reports being supplied to the committee being due to confusion about addresses and names of those responsible for obtaining financial statements and their reporting system breakdown.*

*moved R Bird seconded D Kerr that Audit Report be received. Carried*

## **Election of Officers:**

President:	<b>Jeff Sheppard</b>	unopposed
written nom	moved: P Clarke	seconded: D Miller
Vice president :	<b>Alan Zahra</b>	moved: P Barnes 18 votes
		seconded: P Clarke
	<b>Paul Breeze</b>	moved: J Armstrong 10 votes
		seconded: G Capelin
	<b>Derek Louth</b>	moved: D Armstrong
	seconded:	L Louth (not present - nomination withdrawn).
Secretary :	no nomination	
Treasurer :	no nomination	
Race Secretary :	<b>Dave Armstrong</b>	unopposed
written nom	moved: D Louth	seconded: R Bird
Ring Secretary :	<b>Mark Maidman</b>	unopposed
written nom	moved: D Miller	seconded: J Sheppard
General Assist Secretary :	<b>Dave Miller</b>	unopposed
written nom	moved: P Clarke	seconded: J Sheppard

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<sup>1</sup> The auditor's reason for including a Disclaimer is because I am not independent from the SCF Inc. of NSW. Although not having flown for the past 2 seasons I am a financial member of the SCF Inc of NSW. My inclusion of a Disclaimer is to dispel any thoughts of favouritism or bias while compiling this audit.

# Notices of Motion - Discussion

## 1. New Rule to be added

### Clock rules Part B

Addition to Rules:

***In the event of a competitor finding their ETS has stopped or not functioning at arrival or after the arrival of their birds, they may time in the birds at their nearest club member's ETS the pigeon will clock in as a foreign entry. The club Secretary and Federation Race Secretaries will need to be notified of the same as soon as possible. The microchip registration number will then need to be cross checked and matched to the entry sheet of the owner.***

Moved : D Monteleone

Seconded : P Barnes

*D Monteleone spoke on subject and notified meeting that system has been trialled using the training mode and that the system records the chip number and the suggested change is functional.*

## 2. Amendment to Rule 7a.

Amendment:

***7a. The SCF Inc. of NSW shall conduct races on the basis of two years on the Northern Route followed by two years on the Southern Route and two years about alternatively thereafter commencing race season 2020. As soon as possible the SCF Inc. of NSW Committee shall draw up a schedule of races for the relevant season.***

7. Racing Routes:

7a. The SCF Inc. of NSW shall conduct races on the basis of three years on the Northern Route followed by three years on the Southern Route and three years about alternatively thereafter. As soon as possible the SCF Inc. of NSW Committee shall draw up a schedule of races for the relevant season.

Moved : D Monteleone

Seconded : P Barnes

*This amendment was discussed and is a straight forward yes or no ballot back to the members.*

## 3. Amendment to Rule 47.

Amendment:

***47a Loft Auction prize money to consist of 3 prizes at a Distribution ratio of 50%, 30%, 20%. Prizemoney allocation will not be altered and will be determined by the following table:***

	3	4	5	6	7	8	9	10	11	12	13	14	15
1	0.4000	0.3500	0.2945	0.2735	0.2545	0.2435	0.2330	0.2275	0.2215	0.2155	0.2070	0.2050	0.2030
2	0.3300	0.2800	0.2405	0.2165	0.2045	0.1920	0.1865	0.1805	0.1745	0.1650	0.1630	0.1610	0.1600
3	0.2700	0.2200	0.1905	0.1695	0.1595	0.1490	0.1425	0.1365	0.1305	0.1240	0.1220	0.1210	0.1200
4		0.1500	0.1515	0.1345	0.1265	0.1155	0.1095	0.1035	0.0960	0.0940	0.0930	0.0920	0.0910
5			0.1230	0.1095	0.0970	0.0905	0.0845	0.0805	0.0740	0.0730	0.0720	0.0710	0.0695
6				0.0965	0.0845	0.0785	0.0745	0.0670	0.0660	0.0650	0.0640	0.0625	0.0615
7					0.0735	0.0695	0.0655	0.0600	0.0590	0.0580	0.0565	0.0555	0.0545
8						0.0615	0.0550	0.0540	0.0530	0.0515	0.0505	0.0495	0.0485
9							0.0490	0.0480	0.0465	0.0455	0.0445	0.0435	0.0425
10								0.0425	0.0415	0.0405	0.0395	0.0385	0.0375
11									0.0375	0.0365	0.0355	0.0345	0.0300
12										0.0315	0.0305	0.0250	0.0260
13											0.0220	0.0220	0.0220
14												0.0180	0.0180
15													0.0160

Moved : D Monteleone  
 Seconded : P Barnes

*D Monteleone spoke on reasoning for the change in the loft auction - this motion is to go back to clubs for a ballot.*

#### 4. New Guideline to be added

##### SCF Liberation Protocols Transportation Guidelines

Addition to Protocol - Point 4:

- o ***The food to be fed is to consist of a standard commercial 5% peas mix or similar.***

**Current feed on truck is One part wheat, Half a part corn.**

Moved : D Monteleone  
 Seconded : P Barnes

*D Monteleone spoke on reasoning for motion. There was a lengthy discussion with the following points noted:*

- *The change to a mix was proposed as the movers considered a variety of grains was a better option for the birds and may get better returns.*
- *Members spoke about the historical practice of feeding a light carbohydrate feed (wheat and corn) prior to the race.*
- *The mix of wheat and corn was developed to attempt to provide a feed that was easily digested and provide energy to the birds.*
- *There was discussion that introducing protein grains could be to the detriment of the birds. Athletes normally "carb load" before an event, not load up with protein.*
- *Motion to be sent back to clubs for a ballot.*

**AGM closed at 2:10pm**



## General Meeting

A General Meeting of members was opened at 2:10pm with the following items discussed.

### 1. Out of Area Flyers

- Sutherland have 6-8 flyers that wish to fly as full members of the SCF in 2019.
- This would require a change of SCF boundaries to accept Sutherland flyers into the SCF.
- G Aston spoke of the intention of the Sutherland flyers and discussion followed on the management and logistics of including OOA flyers in 2019.
- W Gallagher mentioned that only OOA flyers come on truck if there is room.
- P Clarke stated that we need to look after all members given the way flyers are dropping off and we need to keep them for as long as possible.
- The SCF Committee would need to know what SCF numbers will be nominated to calculate how or what limits may be required.
- Noted that race conditions cannot change once rings are sold for the following year. Cannot have any survey changes or boundary changes in 2019 for SCF competitors.
- R Bird spoke in support of having members from OOA
- Shoalhaven have been offered a proposal to come on the truck for transportation only and the SCF Committee are awaiting the outcome of their decision.

### 2. Rota Vaccine

- M White indicates that the vaccine will be available late February as it is to be issued on the donor list priority.
- No reports of Rota infection in SCF to date.

### 3. Race Schedule

- Committee to consider various options taking into consideration the three proposals put to the committee.

### 4. Tasmania Race - 2018

- D Glover commented that the race from Launceston in 2018 was a disaster and asked the liberation committee to explain why the birds were liberated in conditions that were clearly in breach of the SCF Liberation protocols.
- D Glover spoke at length about the conditions on the day, comments from experienced people in Tas about the poor weather conditions and that they considered that the birds should not have been up.
- P Clarke reported that he spoke with P Wallace (Tas loft manager) all week and commented that there was an opening and birds were liberated given the favourable weather conditions that had developed.
- Brett Yeaman gave a detailed report of the weather that morning, the lengthy discussion he had had with P Wallace, the opening for a liberation that presented itself and the reasoning for liberation.

## 5. Security Cameras on Truck

- W Gallagher suggested that video cameras be installed on the truck for a number of reasons:
  - security of birds and equipment
  - a real time liberation record
  - observation of birds feeding and drinking in baskets
- It was commented that videos would need to be reviewed before any public release.
- The SCF President commented favourably about this suggestion and it will be taken back to the committee to action.

## 6. National

- W Gallagher questioned whether it is possible to transport with other Feds on the National to allow it to be a standalone race.
- He conceded that the costs for conducting the National as a standalone race would be excessive and we could look at options.
- D Miller informed the meeting that there were no Feds racing the North route in 2019 and that transporting with another Fed would not be available.

## 7. 2020 Open Hobart Race

- There is a proposal that Seven Feds to combine for a race from Hobart in 2020.
- D Miller suggested that we possibly delete the Launceston race in favour of the Hobart option.
- R Bird commented that SCF could fly both Launceston and the Hobart race in 2020.

**meeting closed 3:00pm**